

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – January 10, 2013

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Parisio called the meeting to order at 7:01 p.m. Board members present were:
Mr. Munguia, Mr. Geiger, Mr. Parisio, Mrs. Knight, and Mr. Ward.

1.2 Welcome to Visitors

1.3 Flag Salute was led by Steve Soeth.

2. AGENDA/MINUTES

2.1 Approve Minutes for the Regular Meeting of December 6, 2012. Mr. Parisio made a motion to correct the Minutes of the December 6, 2012 Regular Meeting. The amendment pertained to Item 3.8 (a). The minutes should read that Mr. Parisio moved, seconded by Mr. Munguia, to approve Mr. Ward and Mr. Geiger as the board representatives on the Educators' Hall of Fame Committee. The motion passed unanimously with 5 yes votes. Mr. Geiger seconded Mr. Parisio's motion to approve the Minutes for the Regular Meeting of December 6, 2012, as amended. The motion passed unanimously with 5 yes votes.

2.2 Approve Agenda for January 10, 2013. Mr. Parisio moved to approve the Agenda for January 10, 2013 with the following amendment - move Item 6A-2 to take place after Item 3 – Public Comments. Mr. Geiger seconded the motion. The motion passed unanimously with 5 yes votes.

3. PUBLIC COMMENTS – None

6. DISCUSSION/ACTION CALENDAR – Item moved per motion made in Item 2.2

A. GENERAL

2. **(Information/Discussion)** Tracey Quarne, Glenn County Superintendent of Schools, and Roberto Herniman, GCOE Director of Technology, will give a presentation on the GCOE Tower Project. Mr. Quarne and Mr. Herniman addressed the Board with a PowerPoint presentation on their current tower project. The project is needed because the Internet access is inadequate for many of the Glenn County school districts. Mr. Herniman stated that he thinks the best option to improve Internet access is a "point to point" wireless link. What GCOE is proposing to do is to construct two towers – one in Orland to help districts in the north county area and one in Willows to help districts in the south county area. Mr. Herniman went over the importance of connectivity and thinks this project will enhance education in the future for our schools. Mr. Quarne addressed the education and learning aspect of the project and stated that students learn in different ways. He talked of "seat time" versus "work generation" attendance, which he thinks is the future in education. Mr. Ward asked what the cost of the project was and was told it would be approximately \$360,000. GCOE has some 06/07 hardship dollars leftover and are applying to use these funds, but at this time they have not heard if that will be possible. The GCOE Board has already approved this project and is funding the project. The only cost to WUSD would be the Internet access fee. This project really won't benefit WUSD too much, although there will be a savings for the Internet access. The primary focus of the project is to get access to the districts with inadequate services. This service is only being offered to schools and libraries at this time. Mr. Herniman thanked the Board for their time.

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports were given from either unit.

4.2 **Principals**

(WHS) Mr. Smith reported:

- Mr. Smith gave the Board a handout of upcoming activities.
- He explained to the Board that in order to help save in transportation costs that they are playing all four basketball games in one night for towns that are quite a distance away.

- On the January 16th Collaboration Day, Shirley Diaz from GCOE, will address Common Core Standards with his staff.
- On the January 30th Collaboration Day, CST Testing schedule revisions will be discussed.
- WHS is in the final stages of planning for random drug testing for their student athletes. Approximately 25% of the athletes from each of the current sports will be tested. Mr. Bazan, Mr. Smith, and a law enforcement officer will all be present to conduct the random selection. This will be done three times a year to cover fall, winter, and spring sports. Mr. Smith thanked Mr. Bazan for doing a great job getting the random drug testing reinstated for our student athletes. Random drug testing is included in the athletic code that each student signs.
- He asked if the Board would excuse him after his report as he just became a grandfather in the last 45 minutes for the first time. His son and his wife had a little girl. The Board agreed to let him leave early and congratulated him on his granddaughter.

(WIS) Mr. Sailsbery reported:

- First semester report cards will go out tomorrow – January 11th.
- January 30th Collaboration Day – Bob Virden, EDI Consultant, will observe and coach the WIS teachers on EDI techniques and strategies.
- Boys Basketball has started. The Annual WIS Basketball Tournament, sponsored by the City of Willows and Willows Lions Club, will take place this weekend. He invited the public to come out and support the teams.
Mr. Sailsbery introduced Mr. Joe Gallaty, Dean of Students K-8, to make his report:
- At both WIS and MES, they have implemented folders for their substitutes with every day classroom protocol to help the substitute and students maintain an orderly flow of the school day and help ensure student safety.
- Some of the things Mr. Sailsbery and Mr. Gallaty are aggressively addressing bullying to help make WIS a safer place for students are: Next week they will meet with each grade level to help educate them about bullying and provide different ways for students to report bullying incidents – a drop box on campus and they are implementing an online version for reporting through a company called Sprigeo. Besides reporting bullying, this report could notify the administration of a fight that is supposed to take place, and other safety concerns, etc. With the technology reporting system, the number of reports increases significantly.
- WIS is also pursuing cameras to be placed on campus, and the Safety Committee has updated our lock-down procedures district-wide.

(MES) Ms. McLaughlin reported:

- MES has had a strong start to the new year.
- Shirley Diaz came to MES with the overview of the Common Core Standards and the reaction has been very positive with the staff - they definitely appear to be an upgrade to the existing standards we now have and more relevant to the needs of today's students.
- The PTO is hosting their Annual Spaghetti Feed on February 7th from 4:30 – 7:00 p.m. This is their major fundraiser of the year. This year's major purchase was a battery powered portable sound system. She thanked the PTO for this very generous purchase.
- The PTO is also beginning to raise funds for a Murdock Garden – the fifth grade teachers are planning to put in a garden.

(WCHS) Dr. Geivett reported:

- Enrollment is now up to 29 students.
- He wanted to publicly thank Kristen Cushman of GCOE for helping the WCHS students with a Career Ed lesson as well as teaching the tobacco prevention education program.

4.3 Director of Business Services – Mrs. Beymer reported:

- She is moving forward on getting quotes from copier companies to reduce costs we are now paying. One company with a very good reputation gave us a quote that estimated at least a \$10,000 savings for the District. She will seek other quotes as well.
- Dr. Geivett and Mrs. Beymer will be working on estimating salaries and benefits for next year.

4.4 Director of Categorical Programs – Mrs. Perez reported:

- Mrs. Perez gave the Board a News Release from State Superintendent, Tom Torlakson, regarding the proposed new statewide testing system that would take effect for the 2013/14 school year. This is a letter sharing information regarding the transition from the California State Standards to the Common Core Standards and the assessment piece that will take place. The assessment will go from a bubble type test to a more comprehensive testing related to the skills of the child. With that comes possibly some elimination of tests. There are 12 recommendations he is making and

one is on the back of the handout that shows the assessments that would be suspended for the 2013/14 school year.

4.5 Superintendent

- Dr. Geivett reminded the Board and the public of the workshop that GCOE is hosting this Saturday, January 12th from 9:00 a.m. – 2:30 p.m. He handed out a flyer to the public and discussed the agenda. Mr. Ward, Mrs. Knight, and Ms. Meeker from the Willows Journal, along with Dr. Geivett said that they would be attending.
- He wanted to publicly commend Rosa Hernandez and Jaime Thorpe for stepping up to the plate from May through January and keeping the transportation department running during Mrs. Taylor’s absence. Mrs. Taylor has returned from her leave.
- He also wanted to thank Jason Dahl, Acting Willows Police Chief, for stopping by and checking in with WUSD. He said he wants to support WUSD as much as he can. Federal funding for the first officer hired will be for a police officer/school resource officer for our District. Dr. Geivett said he is looking forward to continuing a good relationship with our police department.
- He reported that he is still working on the solar project. There are funding and logistical issues that he is continuing to work through.
- Dr. Geivett is still looking for modernization funding for the solar project. He said that towards the end of the agenda there are some resolutions that he is asking for approval on to help secure modernization funds as well as QZAB funding.
- The safety and security of our students and staff are of the utmost importance to our District. The Safety Committee and working to keep students and staff safe are not new to us – these have been ongoing concerns and been top priorities even before the tragedy in Newtown, CT occurred. We will continue to make safety a top priority.
- Mr. Ward asked Dr. Geivett a question concerning the new state budget surplus. Discussion ensued. Dr. Geivett shared that education is still working to bring back funding that was deferred for several years, but it is shifting a little upward. He emphasized that there will not be a huge surplus of dollars coming to us as some might believe – it is only a catch up situation.

4.6 Governing Board Members – None of the Board Members gave a reports this evening.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation to the WHS Athletic Department in the amount of \$16,606.00 from the following rice farmers and local businesses: Frank Couto, Conway Couto, Dennis Clark, Mike Clark, Ron Vickery, Tony Wagenman, Ron Kampschmidt, Ron Mendes, Carriere Farms-Jason & Gary Enos, Jerry Montz, John Cecil, Ricky Madariaga, John & Bruce Taylor, Alex Parisio, Dan Kennedy, Kurt Cundiff, Larry & Russell Maben, McCorkle Trucking, Dane Nissin, and Steve & Manni Jones.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict requests for Students #12-13-32 through #12-13-34 to attend school in the WUSD for the 2012/13 school year.

C. HUMAN RESOURCES

1. Approve the following Volunteer WHS Winter Sports Coaches for the 2012/13 school year:

Varsity Boys Basketball – Volunteer	Mike Rutherglen
Varsity Boys Basketball – Volunteer	Carol Martin
2. Ratify employment of Shyla Allen as Custodian/Substitute Bus Driver, effective 12/3/12.
3. Ratify employment of the following WHS Spring Coaches for the 2012/13 school year:

Varsity Baseball – Head Coach	Manuel Rakestraw
Varsity Baseball – Volunteer	Scott Thur
Varsity Baseball – Volunteer	Kent Thayer (pending clearance)
Varsity Baseball – Volunteer	Brian Wunsch
Varsity Baseball – Volunteer	Travis Hayes
JV Baseball – Head Coach	Kellen Farrell
JV Baseball – Volunteer	Brian Farrell
Varsity Softball – Head Coach	Terri Moore
Varsity Softball – Volunteer	Robin Smith
JV Softball – Head Coach	Lillian Xanthus
JV Softball – Volunteer	Janet Guill

JV Softball – Volunteer
Boys Tennis – Head Coach
Boys Tennis – Volunteer
Boys Track – Head Coach
Girls Track – Head Coach

Michelle Schleef (pending clearance)
Andy Martin (pending clearance)
B. J. Boyd
Mike Biggs
Evone LaCombe

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 12/5/12 through 12/19/12.

Mr. Geiger asked that Item 5A-1 be pulled for comment and Mrs. Knight asked for Item 5C-3 be pulled for comment. Mr. Munguia moved, seconded by Mr. Geiger, to approve the Consent Calendar excluding Items 5A-1 and 5C-3. The motion passed unanimously with 5 yes votes.

Item 5A-1: Mr. Geiger stated that Jim Ward started working on this project over a year ago. He said it is great to see the support from the community, but it was also good that they looked outside the box to get more people involved with a positive effect. He said he appreciates everyone that was on the list but also those that chose not to be named. Mr. Geiger moved, seconded by Mr. Parisio, to approve Item 5A-1 of the Consent Calendar. Mr. Parisio also wanted to give individual recognition to Manuel Rakestraw, Jeromy Geiger, and Kalen Souza and said he appreciated the public's support for our programs. The motion passed unanimously with 5 yes votes.

Item 5C-3: Mrs. Knight commented that in the past we have received some complaints concerning some coaches. She just wanted to say a few things about coaching and being in a leadership role for our students. Her expectations of all staff, coaches, and volunteers are for them to always be respectful and to represent WUSD in a very professional manner. She asked Mr. Bazan as WHS Athletic Director to ensure that the coaches and volunteers that are approved today always act in a professional manner and if he does receive any negative comments to please deal with them quickly. Mr. Parisio and Mr. Ward said they agreed with everything Mrs. Knight commented on. Mr. Bazan addressed the Board. He wanted to explain to the Board his philosophy concerning coaching. He stated that in our athletic programs, we are promoting sportsmanship, citizenship, and to be a good role model for our school. He also commented that if anything comes to his attention he will do his best to investigate the matter quickly and deal with it as needed. He said our athletics program is a very public forum and we want to do our best to promote WHS, the District, and the community of Willows at large. Mrs. Knight asked to pull two names from Item 5C-3: Kellen Farrell and Brian Farrell. Mr. Parisio moved, seconded by Mrs. Knight, to approve Item 5C-3, excluding Kellen Farrell and Brian Farrell. The motion passed unanimously with 5 yes votes. Mr. Geiger moved, seconded by Mr. Munguia, to approve Kellen Farrell as Head JV Baseball Coach and Brian Farrell as a volunteer coach for JV Baseball for the 2012/13 school year. The motion passed with 4 yes votes and 1 abstention (Mrs. Knight).

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 0410	Nondiscrimination in District Program and Activities
BP 1250	Visitors/Outsiders
BP 1312.3	Uniform Complaint Procedures
BP 4030	Nondiscrimination in Employment
BP 4312.1	Contracts
BP 5126	Awards for Achievement
BP 5131	Conduct
BP 5131.2	Bullying
BP 5141.6	School Health Services
BP 5144.1	Suspension and Expulsion/Due Process
BP 5145.3	Nondiscrimination/Harassment
BP 5145.7	Sexual Harassment
BP 6145	Extracurricular and Cocurricular Activities
BP 6178.1	Work-Based Learning
BP 7110	Facilities Master Plan

BP 7160
BP 7214

Charter School Facilities
General Obligation Bonds

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Mr. Munguia moved, seconded by Mrs. Knight, to approve the Second Reading of the above additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations. The motion passed unanimously with 5 yes votes.

2. **(Information/Discussion)** Tracey Quarne, Glenn County Superintendent of Schools, and Roberto Herniman, GCOE Technology Director, will give a presentation on the GCOE Tower Project. This item was moved after Item 3 – Public Comments
3. **(Information)** Williams Uniform Complaint Quarterly Report (There were no complaints.) Information only item – no action was taken.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve expulsion of Student #2012-13-02 through the spring semester of the 2012/13 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing. Mrs. Knight moved, seconded by Mr. Geiger, to approve the expulsion of Student #2012-13-02. The motion passed unanimously with 5 yes votes.

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Information)** Review of Independent Auditors Financial Report for WUSD Fiscal Year 2011/12. Mrs. Beymer addressed the Board and stated that the District received a very good audit report for 2011/12. She stated the Audit Report actually mirrors our Unaudited Actuals Report. She highlighted a few items on the report with the Board. She commended Dina Ibrahim, District Bookkeeper - Cafeteria Coordinator for doing a great job on reducing the encroachment on the general fund in our food services program. Our reserves are at almost 6%. The auditors state that WUSD is in complete compliance with all federal and state programs. We had three findings last year and only one audit finding this year. They still find a weakness in our student body accounting procedures – the two account clerks responsible for student body accounting have been sent to a staff development and are now certified in accounting for those programs. Mrs. Beymer will be working with the sites to stay in compliance and hopefully remove this finding in the future. She commended the staff for the audit report coming back in good standing and said it is a true testament of them for stepping up to the plate last year in Betty's absence. Mr. Geiger commended Mrs. Beymer for having the ability to come in and figure out a budget that someone else had prepared – he said it was also a testament to Ms. Skala for having the financials in good shape.
2. **(Action)** Approve the 2012/13 First Interim Budget Report-Positive Certification (available at the District Office for preview). Mrs. Beymer reported to the Board on the First Interim Report. She stated that this report reflects a snapshot of what the District looked like on 10/31/12. Proposition 30 had not passed as of this date so the trigger revenue reduction is still reflected in the First Interim Report. With that said, the report exhibits our ability to meet our financial obligations for the current year and the two subsequent years. Our reserve for economic uncertainties is nearing 6% which would provide approx. only 17 days of salaries and benefits should cash flow become an issue for WUSD. Declining enrollment and the increasing encroachment from Special Education services continue to be major concerns for the District. The Governor's Proposal for 2013-14 does indicate that California schools will get some relief, but at this time it is unclear on how that revenue will come to the District. She said that she and Dr. Geivett would be attending a Governor's Proposed Budget conference on January 15th and hopefully get more detailed answers. Dr. Geivett said he has guarded optimism about the budget for public schools and education. Mr. Geiger moved, seconded by Mrs. Knight, to approve the 2012/13 First Interim Budget Report. The motion passed unanimously with 5 yes votes.
3. **(Action)** Approve Resolution #2012-13-13, "Authorizing Permission for the Superintendent and/or the Director of Business Services to Submit an Application to Participate in the 2012-13 Small Schools District Bus Replacement Grant Program". Mr. Munguia moved, seconded by Mr. Geiger, to approve Resolution #2012-13-13. Mr. Geiger asked Dr. Geivett about the program and whether we could get vans in lieu of a bus. Dr. Geivett didn't think the program included vans, but would investigate it further. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
4. **(Action)** Approve Resolution #2012-13-14, "Authorizing the District to file Applications for Modernization Funding of School Facilities". Mr. Geiger moved, seconded by Mrs. Knight, to

approve Resolution #2012-13-14. Roll call vote was taken. The motion passed unanimously with 5 yes votes.

5. **(Action)** Approve Resolution #2012-13-15, “Authorizing the District to file Application for Qualified Zone Academy Bonds (QZAB) funding.” Mr. Geiger moved, seconded by Mrs. Knight, to approve Resolution #2012-13-15. Roll call vote was taken. The motion passed unanimously with 5 yes votes.

7. **ANNOUNCEMENTS**

- 7.1 There will be a Superintendent/Board Member Training at GCOE on January 12, 2013 at 9:00 a.m.
- 7.2 The next Regular Board Meeting on will be held on February 7, 2013, at 7:00 p.m. at the Willows Civic Center

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM**

At 8:12 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. Mr. Parisio stated that he will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:23 p.m.

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:25 p.m. the meeting reconvened to Open Session. Mr. Parisio reported out:
Item 9.1: Update given by Superintendent.

11. **ADJOURNMENT**

The meeting adjourned at 8:26 p.m.